

TOOL LIBRARY POLICIES

1. No contractors. The Tool Library is a program for members to maintain and repair their homes and properties. Tools are for Tool Library Members only and are to be used for the address on file for your home, rental unit, or nonprofit organization only.
2. Tools and equipment are loaned for 1 or 7 days. Failure to return the tools and equipment by the due date will incur late fees and stop the account. After 30 days, unreturned tools and equipment will be considered stolen property and charges may be filed.
3. Tool Library Members are responsible for lost, stolen, broken and damaged tools – barring reasonable wear and tear. If lost, stolen, broken or damaged, the Tool Library Member is responsible for:
 - Cost of replacement for lost, stolen, or damaged tools at current retail price for same or comparable item.
 - Or cost of repair at \$25.00/hour.
 - If applicable, notifying the police of stolen property and reporting the theft to Tool Library
4. Tools must be returned in clean condition, with cords/hoses coiled to avoid a \$5.00 fine.
5. Borrowing privileges will be suspended if account balance is more than \$20.00. Partial payments can be made to keep account active.
6. Tools must be returned to the Tool Library staff. Tools cannot be dropped off during closed hours.
7. No renewals for 1-day loan items; all other items may be renewed 2 times.
8. Renewals can be made in person or by email include member name, tool item, and item number.
9. The Tool Library Member is liable for any property damage caused by the use of the tools and equipment including any damage caused by loading and unloading tools and equipment from Tool Library Member's vehicle.
10. One person per Tool Library membership. All members will be asked to present a membership card to borrow tools. Membership card must match member name.
11. An individual at the same address may apply for membership, at a discounted rate of \$5 for an annual membership.
12. Establishing accounts may take up to 10 business days. No loans may be made until account is verified and paid for.
13. The Tool Library reserves the right to limit the number of tools borrowed.
14. Decisions regarding membership suspension or termination will be made at discretion of Executive Director.
15. The Tool Library reserves the right to refuse the loan of any tool.

MODCON LIVING – TOOL LIBRARY

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